|  |  |
| --- | --- |
|  | **Professional Regulation Commission** |
| **PETITION FOR CHANGE OF STATUS WITHOUT CHANGE OF REGISTERED NAME**  **CHANGE OF STATUS AND CHANGE OF REGISTERED NAME DUE**  **TO MARRIAGE** |

Passport size colored picture with name tag ***(married name)*** in plain white background taken within the last 6 months

***(Please see reverse side for Requirements and Procedures)***

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, of legal age, married, born on

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and a resident of

*(Date of birth)* *(Place of birth)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ do hereby apply for change of status and/or name

*(Permanent mailing address)*

dueto marriage in the records of the Board of/for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the Commission.

*(Profession)*

|  |  |  |
| --- | --- | --- |
| **NAME TO APPEAR:** | | |
|  | **FROM** | **TO** |
| LAST NAME |  |  |
| FIRST NAME |  |  |
| MIDDLE NAME |  |  |

I took and passed the examination given by the Board in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and was registered *(Month and year)*

as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with Registration Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and I got married to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(Husband’s name) (Place of marriage)*

on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

*(Date of marriage)*

**Original copy of the pertinent PSA-issued Certificate of Marriage is herewith attached as Annex “A”.**

**I DO HEREBY CERTIFY** that the foregoing statements and those in the attached Marriage Contract/ Certificate of Marriage are all true and correct of my own knowledge, and that any false declaration herein and in the annex shall hold me liable for criminal/civil/administrative prosecution.

**FURTHER**, I agree to the PRC Privacy Notice and give my consent to the collection and processing of my personal data in accordance thereto.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date** **Signature of Petitioner over Printed Name**

|  |  |  |
| --- | --- | --- |
| **Affix Documentary Stamps** | **Administering Officer:** | |
| **DO NOT FILL THIS PORTION: FOR VERIFICATION PURPOSES** | | |
| 1. **REGULATION DIVISION** | | |
| **Registered Name** | | **Name in the Master List** |
| **Profession** | | **Exam Taken/ Date/ Rating** |
| **Date of Birth** | | **Date of Birth Verified by:** |
| **Reg. No**. **Reg. Date** | | **(2) FINANCE AND ADMINISTRATIVE DIVISION –**  **Cashier (Payment of Fees)**  **STATUTORY FEE**  Amount Paid \_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_  O.R NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Last Year Paid**  **Assessment of Fees** **Verified by:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

**THIS FORM IS TO BE ACCOMPLISHED AND SIGNED BY THE PETITIONER**

**HERSELF AND TO BE SUBMITTED IN ONE COPY**

**REQUIREMENTS:**

1. Duly accomplished and notarized Petition Form
2. Philippine Statistics Authority (PSA)-issued Certificate of Marriage whichever of the following is applicable:
3. Original PSA copy of Certificate of Marriage
4. Original PSA copy of Report of Marriage for *marriages contracted abroad*
5. One (1) passport-sized ID pictures in white background with full name tag
6. Statutory fee of P225.00
7. One (1) metered documentary stamp
8. Photocopy of PRC ID

**PROCEDURES:**

1. Fill out the **Petition Form.**
2. Proceed to the **Regulation Division** for verification of registered name, examination results, and assessment of fees.
3. Proceed to any **Cashier Window** for payment of fees.
4. Proceed to the **Regulation Division** and submit duly accomplished Petition Form together with the Certificate of Marriage in PSA security paper and a photocopy of PRC ID Card. **Should there be any discrepancy** in the entries of the Certificate of Marriage and other verifications, submit a **Certificate of Live Birth in PSA security paper and an Affidavit of Discrepancy**.

**REMINDERS:**

* For those professionals applying for any **CORRECTION/S,** **REVERSION AND CHANGE OF NAME DUE TO RE-MARRIAGE**, **accomplished the Petition for Correction of Entries/Data Form** then proceed directly to the **Regulation Division** for assistance.
* Please bring the Original Copies of the required PSA documents for validation and further verification.
* Non-professional must present any **valid government-issued ID and Special Power of Attorney (SPA)** duly executed individually by the petitioner. In case the authorized representative is a registered professional, he/she must present his/her **valid Professional Identification Card** and **authorization letter** duly signed individually by the concerned petitioner.
* **For verification of the status of your petition, please visit the PRC Website (**[**www.prc.gov.ph**](http://www.prc.gov.ph)**). If amendment desired is effected, proceed to apply online for your new or duplicate PRC ID, as the case may be.**